



**E. Craig Suhrbier, CPM<sup>®</sup>, CRE<sup>®</sup>, FRICS<sup>®</sup>**  
President & CEO, SUHRCO Management, Inc.  
Chief Executive Officer, SUHRCO Residential Properties, LLC

As president of SUHRCO Management, Inc. and CEO of SUHRCO Residential Properties, LLC, Craig is responsible for driving all activities of SUHRCO; implementing and directing the execution of real estate management services, acquisitions, dispositions, development, consulting, marketing, leasing, and facilities management.

Craig is a member of the National Advisory Board (NAB), a group of 14 industry leaders who are successful in operating over \$20-billion in real estate assets. SUHRCO clients benefit by Craig's activities in the NAB which include: studying and analyzing emerging trends and ideas in the commercial real estate industry, keeping abreast of asset management techniques that reflect today's economic realities, and evaluating ways to maximize return from tenant's leasing dollars while providing top-quality amenities and first-rate service.

Craig was honored to serve as President of the Institute of Real Estate Management<sup>®</sup> (IREM<sup>®</sup>) in 2001. IREM<sup>®</sup> represents over 20,000 professional real estate managers and companies from 26 countries. Total assets managed by IREM<sup>®</sup> members exceed \$1.5-trillion. He also served as the 2006 and 2007 President of the IREM<sup>®</sup> Foundation. He is currently a member of the National Board of Directors of the IREM<sup>®</sup> Foundation. Craig has served IREM<sup>®</sup> for over 28 years. He was the 1989 President of the Western Washington Chapter. He was honored in 1989 as Western Washington Certified Property Manager of the Year and has served as Regional Vice President for Region 12, and as the National Senior Vice President of the ARM<sup>®</sup>, Communications, Services and Legislative Affairs Divisions.

Craig serves on the National Board of Trustees of the Cabrini Mission Foundation based in New York and Rome and is a member of the University of Washington Tyee Board of Advisors.

Craig has served as a court-appointed receiver related to real estate foreclosures. Under his direction, SUHRCO Professionals understand the intricacies of this responsibility and have the depth of experience to handle this unique assignment.

Craig is a native of Seattle, Washington. He is a Certified Property Manager<sup>®</sup> (CPM<sup>®</sup>) with IREM<sup>®</sup> and is a member of The Counselors of Real Estate<sup>®</sup> (CRE<sup>®</sup>) and was awarded the CRE<sup>®</sup> designation. Craig is a member of the Royal Institute of Chartered Surveyors and was awarded the FRICS designation in 2006. He received a B.A. in Business Administration in Business Law and Management from the University of Washington. He also attended the University of London, England.

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**Robert E. Kellum, CPM®**  
Chief Operating Officer  
SUHRCO Residential Properties, LLC

As a principal and chief operating officer, Rob Kellum oversees property management activities as well as new business development, marketing, property acquisition and disposition, and consulting for SUHRCO's multi-family portfolio. He has led the re-development and re-positioning of apartment communities throughout the Pacific Northwest and has extensive experience in apartment-to-condominium conversions.

Prior to joining SUHRCO, Rob was president and managing partner of a local real estate investment, management, development, and brokerage company where he managed more than \$300-million in real estate assets and developed and/or purchased and renovated \$50-million in real estate. He was responsible for property acquisition, disposition, and supervision of property renovation and management.

Rob served as the 1999 President of the Western Washington Chapter of the Institute of Real Estate Management® (IREM®) and has actively served the Chapter for numerous years as chairperson for Public Relations, on the Speakers and Legislative committees and as Vice President of Member Services. In 2000, Western Washington Chapter of IREM® named Rob as their Property Manager of the Year for the State of Washington.

From 1980 through 1987 Rob was senior vice president and chief financial officer for a commercial real estate management and brokerage company where his responsibilities included corporate operations, finance, and budgeting, as well as management and brokerage for the firm, which handled \$1-billion in real estate assets. He assisted in opening branch offices in Houston, Atlanta, Phoenix, and Portland.

Prior to entering real estate, Rob was a business management consultant for a Los Angeles company that provided management training, management system design, and implementation to firms in the United States and Canada.

Rob has lived in the Seattle area since 1968. After attending Lewis & Clark College in Portland, Oregon, and the University of Munich in Germany, Rob received a B.A. in International Business and German in 1978. He is a Certified Property Manager® (CPM®) with IREM®, a licensed real estate broker, and a member of the King County and Washington Board of Realtors.

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**L. Michael Williams, CPM®**  
Managing Director, Principal  
SUHRCO Residential Properties, LLC

As managing director and principal of SUHRCO Residential Properties, LLC, Mike directs residential client services and oversees all administrative and professional staff. He monitors delivery of property services and customer service, establishes procedures to comply with laws and regulations that govern the industry and oversees compliance. He also established and directs the training and continuing education of SUHRCO Professionals.

Prior to joining SUHRCO, Mike served several terms on the Advisory Council for the National Center of Housing Management. His active involvement with the Council enabled him and his teammates to do a more efficient and effective job in managing multi-family housing for SUHRCO clients. The Council represents a group of thirty-six managing agents that meet with the Department of Housing and Urban Development three times per year to discuss policies which affect the management of government subsidized housing. Mike is recognized as one of the most knowledgeable in our industry.

In April, 1971, Mike founded Asset Management Corporation. During his 24 years there as president, Mike assembled a portfolio of more than 92 residential properties located throughout Washington. Mike has specialized in management of multi-family housing including conventional apartments, HUD, RRH and Tax Credit properties.

Mike has been active in the Institute of Real Estate Management® (IREM®) both on local and national levels. He has been a chapter officer of the Western Washington Chapter and past president for Chapter No. 27 in 1978, which encompasses Western Washington. He has participated in numerous committees involving the issue of rent control in the state of Washington and the real estate industry.

Mike is a native of Seattle, Washington. He is a graduate of the University of Washington School of Business and is a Certified Property Manager® (CPM®). He also served on the board of directors of a local YMCA for several years.

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**Cheryl L. Dittamore, CPM®**  
Director Condominium Properties  
SUHRCO Residential Properties, LLC

Cheryl Dittamore, director of condominium properties, has worked extensively with developers of new condominiums providing accurate and timely budget forecasts, and reviewing condominium documents on their behalf. Cheryl has extensive experience working with established homeowner and community associations utilizing her management skills and experience as a condominium manager, owner, and resident.

Cheryl was named Property Manager of the Year in 1992 by the Institute of Real Estate Management® (IREM®). She has been active in IREM® for 30 years and served as President of the Western Washington Chapter No. 27 in 1986. Cheryl was on the national faculty for IREM® for 12 years teaching IREM® course 101 for *On-site Residential Managers*, throughout Washington and in Anchorage, Alaska.

Her property management career began in 1976 with SUHRCO managing FmHA properties and assisting with the management and staffing of office buildings and shopping centers. Cheryl has managed conventional multi-family communities, HUD housing, FmHA projects and condominium associations. Prior to joining SUHRCO, Cheryl was President of a condominium management company.

Cheryl is a native of Seattle, Washington. She is a licensed real estate salesperson, an affiliate member of the King County Washington Board, and a Certified Property Manager® (CPM®) with IREM®. She majored in Housing and the Public Good at the University of Washington.

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**Richard H. Shorett, RPA®**  
Executive Vice President Commercial Properties  
SUHRCO Management, Inc.

As executive vice president of SUHRCO Management, Inc., Rick oversees and is responsible for all commercial activities of SUHRCO, including implementing and directing the execution of marketing and leasing, and real estate and facilities management. He manages and directs a diverse team of building maintenance, accounting and administration professionals, and property managers.

Rick's client base has steadily increased and clients have included real estate trusts, pension funds, religious organizations, national and local developers, corporations, and private investors.

Rick ensures the coordination and delivery of services to a diverse portfolio of commercial real estate clients. Major capital improvement projects have included directing and overseeing tenant improvement projects, high-rise elevator modernization upgrades, replacement of cooling towers and chiller plants, roof replacements, and significant lobby and restroom renovations. These projects increased operating efficiencies, lowered operating expenses and maintained or increased the value of the assets and also improved tenant comfort and service.

Prior to joining SUHRCO Rick was a portfolio manager for Cushman & Wakefield for over thirteen years. He was responsible for the daily operation of 1.5-million square feet of high-rise and mid-rise office, retail, and industrial properties. His responsibilities also involved the leasing of a major downtown Seattle medical office building, the development of operating and capital budgets, the supervision of twelve building engineers and five staff members, the negotiation of service contracts, and project management of tenant and capital improvements.

Rick is a Real Property Administrator® (RPA®) with the Building Owners and Managers Association (BOMA) and serves on the Board of Trustees. A native of Seattle, Washington, Rick received his B.A. in Business from the University of Puget Sound and is also a licensed Real Estate Salesperson in Washington State.

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**Timothy J. Burleigh, RPA®**  
Vice President  
SUHRCO Management, Inc.

As vice president, Tim is an expert in income property sales and commercial leasing. He has worked with SUHRCO since 1997 and dedicates his significant experience in negotiating leases and contracts along with his ability to enhance tenant/landlord relationships. Tim has had in-depth experience in asset and property management, leasing, investment property sales, and acquisitions.

Early in his almost 30-year career, he obtained the CPM® designation from the Institute of Real Estate Management® (IREM®) and the RPA designation from the Building Owners and Managers Association (BOMA). Tim is licensed as an associate broker.

Prior to joining SUHRCO, Tim was employed by ARES, Inc., a subsidiary of The Mutual Life Insurance Company of New York (MONY) where he opened and managed the northwest office. As an asset manager with the Northwestern Mutual Life Insurance Company for six years, Tim managed a portfolio valued at \$1-billion. He was also a vice president of a thrift organization where he supervised the management and disposition of foreclosed properties. He began his real estate management career with Coldwell Banker.

Tim was president of the local chapter of IREM® in 1987. He has served on many committees both as chair and as an active producing member since he joined IREM® as a candidate in 1980. Tim served on the local chapter of BOMA's Board of Trustees from 1985 until 1995. He graduated with honors from University of Puget Sound, earning a B.A. in Business and International Economics in 1972. Tim served in the U.S. Army and obtained the rank of First Lieutenant after completing Artillery Officer Candidate School.

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**Merri Heston**

Vice President, Secretary & Treasurer  
Commercial Properties  
SUHRCO Management, Inc.  
SUHRCO Residential Properties, LLC

Merri is responsible for all corporate financial information as well as overseeing daily, formal operations for SUHRCO's clients.

Upon joining SUHRCO Management, Inc. in 1985, her responsibilities included accounting and tenant relations pertaining to office and retail projects, leasing, budgeting contract services and daily on-site management. Merri handled all promotions and marketing for a mixed-use development in Kirkland, as well as overseeing budgeting and accounting of the merchant association.

A brief leave from SUHRCO Management expanded Merri's experience and included accounting of industrial property management and gave her in-depth knowledge and experience with the MRI accounting system currently used by many national institutions.

Her more than 20 years of accounting experience include a GSA position with the U S government in procurement and preparation of financial statements, sales auditor for Nordstrom, and personal accountant for the McCaw family. Her responsibilities included stock portfolio management, trust accounts, estate management, and all recordkeeping of the McCaw family's personal transactions, investments, and financial statements.

Merri is a native of Seattle, Washington, and a member of the National Orchid Society. After completing her education, she lived in Australia where she worked in all phases of accounting for an Australian publishing company.

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**Heather L. Collins**

Manager of Accounting & Administration  
SUHRCO Residential Properties, LLC

As Manager of Accounting & Administration, Heather manages the accounting functions for all condominiums and apartments. Her responsibilities include managing IT functions and procedures, administrative functions at the corporate office and client sites, training and procedural updates, transitioning all new clients, and various operational responsibilities.

Heather was born in Ann Arbor, Michigan, and has since lived in two foreign countries and five different states. She moved to the Seattle area in 1995. Heather obtained her Bachelor of Science in Business Management at the University of Phoenix.

Heather's professional experience includes contract work with Hewlett Packard, JR Simplot and the Boeing Company, encompassing such roles as Administrative Assistant and Division Office Manager. In addition, Heather has experience as Administrative Assistant at HQ Global Workplaces, the world's largest provider of shared office space. During her seven years with HQ, Heather was promoted to Operations Manager, Center Manager, and finally Double Center General Manager, in which position she had responsibility for two distinctly different business centers. Her role as a Double Center General Manager included full P&L responsibility for the two \$1 million plus business centers, marketing and leasing for a total of 140 offices, client support for more than 300 companies, personnel manager for each center, technical support specialist for both client and business center issues, and facilities manager for each center. Heather also provided coordination of technical upgrades and on-going technical support to the Seattle and Portland area business centers.

In addition to her own position responsibilities at HQ Global Workplaces, Heather accepted the role as the area General Manager trainer and compiled a training handbook that was later accepted as the company standard. Heather also acted as financial trainer and auditor for the area business centers and worked with each manager at the other six centers to improve their financial analysis acumen and skills. Heather was also invited to travel to other centers out-of-state to audit, review and troubleshoot financial and operational issues.

Heather's technical skills include expertise and troubleshooting capabilities in most Microsoft Windows-based software; various accounting, spreadsheet and database products; T1 installation and maintenance; LANs and WANs; voicemail and PBX programming and maintenance; and hardware and software installation and service.

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**Joann M. Doty, CMCA®, ARM®, AMS®**  
Regional Property Manager  
SUHRCO Residential Properties, LLC

Joann Doty guides and directs Condominium Homeowner Associations enabling them to function effectively while adding value to their communities.

Joann's expertise in Landlord Tenant Law and state and federal Fair Housing Laws complement her educational goals. Since entering the field of property management in 1991, Joann has earned Accredited Residential Manager (ARM®) designation in 1997, Certified Manager of Community Associations (CMCA®) in January 2007, Association Management Specialist Designation® (AMS®) in November 2007, and is in the process of completing Professional Community Association Manager (PCAM®) certification. In addition, Joann holds an associate's degree in Business Law from Edmonds Community College and earned her real estate license in 2000.

As an on-site manager earlier in her career, Joann worked closely with both local and national law enforcement agencies to bring the Crime Free Multi-Housing Program to the community of Tukwila, Washington. The program was the first of its kind in the State of Washington.



**Lori Gilbert**  
Regional Property Manager  
SUHRCO Residential Properties, LLC

Lori Gilbert joined SUHRCO to further her career as well as to assist with auditing and training issues. She brings over 20 years experience in the multi-family housing industry.

Previously, Lori managed several properties with a Seattle-based property management company. She was promoted to this position from assistant community manager after only six short months on the job. Lori successfully developed the most-profitable property in the company's portfolio, before the property was sold, by managing the day-to-day operations; creating and implementing marketing programs; setting up, implementing, and maximizing areas of ancillary income; and moving rents ahead to always lead the market. She also received the annual Property of the Year Award twice and was recognized for consistently offering "more than expected."

Lori began her career in the mid-1980s with her own company offering property management services to various Seattle-area management and development companies. For nearly a decade, she was successful in providing management services to clients, training and coordinating staff, maintaining high-occupancy levels, maximizing income, reducing costs, reducing property liability, and creating and implementing safety programs.

Lori is designated as a C3P (Certified Credit Compliance Professional), which certifies her to manage Low Income Housing Tax Credit projects. She has completed many courses associated with Fair Housing and Landlord Tenant Law through organizations such as the Institute of Real Estate Management (IREM®), Washington State Housing Finance Commission, and Puckett & Redford, PLLC. She has participated in programs including Crime-Free Rental Housing Programs and "Coffee with a Cop". Lori continues to attend courses associated with all aspects of property management.

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**Terry Hughes**

Condominium Association Manager  
SUHRCO Residential Properties, LLC

Terry Hughes joined SUHRCO Residential Properties in 2006. She has been involved in property management since 1983, and her vast knowledge of the industry makes her a valued Condominium Association Manager.

Terry began her career as an administrative assistant in Eastern Washington and was quickly promoted to property manager within one year. She managed a diverse portfolio of single-family homes, multi-family complexes, small commercial buildings, and also assisted with the management of two smaller condominium projects. By 2000, Terry had relocated to Western Washington and worked as a Regional Property Manager for private owners and managed up to 1,500 units, including multi-family complexes, storage units, and small commercial buildings within King, Pierce, Kitsap, and San Juan counties, as well as, a multi-family community in New Mexico.

An active member of the Community Associations Institute® (CAI®), Terry continues to attend classes and seminars to stay current on current laws and industry trends.



**Jennifer Jones**  
Regional Property Manager  
SUHRCO Residential Properties, LLC

As Regional Property Manager, Jennifer Jones (“Jenn”) manages 11 condominium properties assisting the condominium association’s board of directors with day-to-day operations, financial planning, contract negotiations, project management, and compliance.

Jenn has been involved in Seattle-area, condominium and homeowner associations (HOAs) for over eight years. She is an active member of the Community Associations Institute (CAI) and frequently takes classes to stay current on issues affecting community associations such as governing laws and market trends.

A great attitude, friendly disposition, and willingness to go the extra mile have earned Jenn much respect from her peers. She enjoys being in the “people business” and views her job as an opportunity to help others. Jenn values her relationships with clients and residents and says, “They are like my extended family.”

Jenn has lived in the Pacific Northwest for several years.



**Nancy A. LeMay, ARM®**  
Regional Property Manager  
SUHRCO Residential Properties, LLC

Nancy LeMay manages all matters relating to homeowners, maintenance service vendors, and correspondence, and offers her expertise at monthly and annual condominium homeowners association meetings.

Prior to joining SUHRCO, Nancy was executive administrator for the Institute of Real Estate Management® (IREM®), Certified Commercial Investment Member Institute® (CCIM®), and the Puget Sound Chapter of Lambda Alpha. During the years of managing these associations, Nancy was recognized for her attention to detail and “going the extra mile” for her clients.

In addition, Nancy has experience building small businesses and has offered consulting services to small businesses, particularly secretarial service providers, in the Greater Seattle Area. In 1983, Nancy purchased Yarrow Bay Secretarial Service located in Kirkland, Washington. Over the next six years as owner-manager, Nancy increased revenues 100% each year and grew the business from six to 25 rental offices providing full secretarial services to over 160 clients.

Nancy earned Accredited Residential Manager® (ARM®) designation in 2006. She is a licensed real estate salesperson and a member of IREM®. Nancy earned her associate's degree in business administration at Green River Community College.



**Erik W. Magnuson**

Business Development Manager  
SUHRCO Management, Inc.  
SUHRCO Residential Properties, LLC

As the business development manager, Erik initiates and develops new business opportunities on behalf of SUHRCO. Erik assists in the development and implementation of strategic plans to solidify long-term business relationships and partnerships; pursues multiple client relationships and engagements; is accountable and responsible for procuring new business and securing new accounts; identifies new markets for potential real estate management opportunities; keeps track of industry trends and identifies new opportunities; participates in companywide development of marketing and public relations strategies; participates in team sales and marketing activities; influences the development of new marketing promotional programs; and understands individual market dynamics including: size of markets, property profiles, business opportunities, barriers to entry, technologies, key players, and competitors.

Prior to joining SUHRCO, Erik was a community association manager for Walters Management, San Diego's only triple-accredited management company. Erik's portfolio of managed properties included homeowners associations (HOAs) (single-family homes, condominiums, and condo conversions) industrial parks, commercial centers, and business centers. Erik's experience entailed managing and supporting his associations in all capacities including all association affairs, compliance issues, problem resolution, maintenance of community common areas, coordination of maintenance services, and HOA boards of directors' meetings.

Erik graduated from Bellarmine Preparatory School. He pursued his formal education at Johnson & Wales University in Miami, Florida, and Denver, Colorado graduating with a Bachelor of Science Degree in Hotel Management.

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**Kathlyn E. Muller**  
Regional Property Manager  
SUHRCO Residential Properties, LLC

Kathlyn Muller brings over seven years experience in property management and over 17 years of customer service to SUHRCO. In addition to high energy and attention to detail, Kathlyn's expertise includes an ability to assess a struggling property and create and implement a strategy to increase and maintain high occupancy.

Kathlyn began her property management career as a leasing consultant for high-end construction and later was promoted to Residential Manager for multiple, urban-area properties. Before joining SUHRCO, Kathlyn worked with a local management company assisting and managing up to 1600 units in the Greater Puget Sound and Portland areas. Her residential and commercial real property management experience includes renovations, budgeting, financial reporting, acquisitions, and dispositions. She also has managed over eight apartment-to-condo conversions. Five years of high-end retail management earned her customer service and sales awards. Strengths in marketing, accounting, motivating others, and commitment earned Kathlyn a promotion to Regional Property Manager.

A licensed real estate salesperson in Washington State, Kathlyn is an active member of the Washington Multi-Family Association and is pursuing certification in property management.

Kathlyn is a California native and has lived in the Seattle area for several years.

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**Vanessa Murphy**

Property Manager, Commercial Properties  
SUHRCO Management, Inc.

Vanessa manages commercial property and works directly for the President and Executive Vice President of SUHRCO Management, Inc. Her responsibilities include owner representation and positive tenant relations, which she accomplishes through managing all aspects of marketing, leasing, service contracts, construction management, developing budgets and monthly financial reports.

Vanessa began her tenure with SUHRCO in 2001 assisting the condominium property management team with the daily operations on over 20 properties. Vanessa joined the commercial property management team in 2006 as a Property and Accounting Assistant as well as interim Executive Assistant to the President.

Vanessa is a native of San Francisco, CA, and was raised in Bellevue, WA. Vanessa has experience in accounting, management, and leasing. She is a licensed Real Estate Salesperson and is enrolled in the Real Property Administrator® (RPA®) program through Building Owners and Managers Association® (BOMA®).





**Jean Norberg, CMCA®**  
Regional Property Manager  
SUHRCO Residential Properties, LLC

Jean Norberg brings over 19 years of residential property management to SUHRCO including over five years managing homeowners associations (HOA). Jean is a Certified Manager of Community Associations® (CMCA®) and is working toward Professional Community Association Manager® (PCAM®) certification.

Currently, as a manager of condominium homeowners associations (HOAs), Jean assists with the daily operations of condominium communities. Her expertise includes preparing and monitoring budgets, negotiating contracts, overseeing projects, ensuring homeowners are in compliance with governing documents, issuing violation notices as necessary, and processing a variety of requests from HOA Board of Directors and as their management agreements dictate.

Additionally, Jean has worked with attorneys to resolve homeowner disputes, litigate construction defect issues, revise governing documents, and collect past due assessment accounts. Previous positions include a full-charge bookkeeper for residential property management and an on-site apartment manager.

A native of the Pacific Northwest, Jean studied real estate at Highline Community College in Seattle, Washington, and real estate and electrical engineering at Washington State University in Pullman, Washington.

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**Michael K. Privette**  
Regional Property Manager  
SUHRCO Residential Properties, LLC

Mike Privette has been a Regional Property Manager with SUHRCO's condominium division since 1997. His experience in management and construction make him a strong addition to the management team.

Based on over 14 years experience in homeowners association management, Mike assists association boards with the day-to-day operations including exterior maintenance, budget planning, insurance and legal matters, and other issues affecting the association.

Mike began his management career in 1992 when he joined a large Seattle firm and successfully managed condominium homeowners associations. Based on board-generated survey results, Mike was one of the highest-rated property managers three years in a row.

In 1979, Mike opened Privette Enterprises, a painting and drywall company serving property management companies. After seven years of successful operation, Privette Enterprises merged with Superior Services. Mike remained as General Manager until 1992.

Born in Seattle, Mike Privette lived in Taiwan, Laos, and Vietnam during his childhood. Returning to the Pacific Northwest, Mike completed his education in the Seattle area and is now a Kirkland resident.





**Marcel Scheel, ARM®**  
Regional Property Manager  
SUHRCO Residential Properties, LLC

As Regional Property Manager, Marcel Scheel devotes his multi-family-housing expertise, excellent customer service skills, and effective work strategies to managing a successful portfolio of condominium associations with SUHRCO.

Marcel has excelled by increasing and maintaining occupancy to ensure minimum vacancy loss. His proactive collections policies ensure minimal delinquency, and effective resolutions concerning multi-family legal issues and resident relations are exemplary. In addition, Marcel has experience with budgets, financial reports, schedules, and supervision of interior and exterior construction and maintenance service providers.

Marcel has been active in the property management industry since 1990 and has extensive market research experience for the purpose of acquisitions and maximization of leasing strategies. Marcel has managed properties and homeowners associations throughout the Greater Seattle, Denver, San Jose, and Palm Desert metropolitan areas. He has earned numerous awards such as National Best Occupancy and Budgetary Excellence. Other recognition includes Community Beautification Award and Outstanding Residential Community awarded by the Kent Chamber of Commerce located in Kent, Washington.



**Donald R. Thompson, CPM®**  
Senior Regional Property Manager  
SUHRCO Residential Properties, LLC

As Senior Regional Property Manager, Don Thompson shares his diverse background with corporate and site staff to set policies, establish procedures, and oversee day-to-day operations resulting in ongoing company growth.

Don has been involved in property management since 1971 managing commercial, residential, and condominium properties in 10 western states and Hawaii. He has served as Vice President of American Property Management and Epic Asset Management.

Don has been a member of the National Institute of Real Estate Management® since 1983 and received Certified Property Manager® designation in 1982. He is currently licensed as a real estate broker in Washington and previously has held a real estate license in California, Arizona, and Hawaii.

This diverse background has given Don hands-on experience in the development and management of high-end residential properties. His experience includes managing a staff of over 200 employees; retail space expansion from one store to three plus a wholesale distributorship; multi-state operations requiring knowledge of real estate laws in several states; marketing residential and commercial properties; management of subsidized properties requiring knowledge of federal regulations; and the development and management of a construction and maintenance company.

In addition to a background in real estate management, development, and sales, Don has owned and operated a retail/wholesale business, distributing book and gift items throughout the Rocky Mountain States.

Don has been involved in the local community by teaching classes in accounting, real estate/business law and general business administration at the community college level. He attended The University of Arizona and the University of Washington.

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**Peter Townsend, RPA®**

Vice President and Senior Regional Property Manager  
SUHRCO Management, Inc.

As senior regional property manager for SUHRCO Management, Inc., Peter Townsend performs management and leasing for 13 commercial properties comprised of office, retail, and industrial properties. His responsibilities include sales, leasing, budgets, monthly financial reports, marketing, negotiation of service contracts, project management, management of maintenance staff, and handling everyday activities of tenant relations.

While a full-time student at Western Washington University and the University of Washington, Peter completed various maintenance projects for SUHRCO Management, Inc. earning him a promotion to building engineer responsible for overseeing a 100,000-square-foot high-rise in downtown Bellevue. Peter received his real estate license in 1995, was promoted to regional property manager in 1999, and received Real Property Administrator® (RPA®) designation in 2006. In 2010, Peter successfully completed his real estate broker's license exam and was promoted to Vice President. Peter is also a notary public for the State of Washington.

Peter grew up in the Puget Sound area and received his Associates of Arts and Sciences degree at Shoreline Community College located in Seattle.

